

**Minutes of the Teleconference Meeting of the
Arkansas Home Inspector Registration Board
Little Rock
January 4, 2017**

Board Members participating:

Wayne Pace, Chairman	Robert Neal	Joe Kanopsic
Anthony Utsey	Cheryl Payne-Nesuda	Bob Downum
Allen Trammell		

Board Administrator: Charlotte London

Others Present:	Assistant Attorney General:	Julie Chavis
	AAREI Lobbyist:	Bob Balhorn
	ABC	Joe Maxwell

Applicants:	Jeffrey Albers	Chris Lambe	Daniel Love
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I. Agenda Item I: Call to Order/Roll Call

Meeting called to order at 8:05 am.
Roll call by Mr. Pace - All Board Members present.

II. Agenda Item II: Approval of January Meeting Agenda

Motion was made by Mr. Neal to approve the agenda and seconded by Mr. Utsey.
All Board members voted in favor of motion with aye.

III. Agenda Item III: Approval of Minutes

Motion was made by Mr. Neal to table the meeting minutes of December 14, 2016 and seconded by Mr. Kanopsic. All Board members voted in favor of motion with aye.

IV. Agenda Item IV: Financials

Motion was made by Ms. Payne-Nesuda to table the December financials, Mr. Trammell seconded and all Board members voted in favor of motion with aye.

V. Agenda Item V: Review of New Applicants

The Board reviewed four new applicants.

1. Jeffrey Albers, Clint Ledbetter and Jon Christian Lambe –Mr. Neal made a motion for these applicants to be approved, Mr. Kanopsic seconded and all Board members voted in favor of motion with aye.
2. Daniel Love –Mr. Pace said that Mr. Love has a license to sell real estate. Mr. Pace and Mr. Neal cautioned Mr. Love about avoiding the appearance of any conflicts of interest while holding a real estate license and being a registered home inspector. Mr. Neal referenced Arkansas Code Sect. 17.52.321, Unfair Practices and Sect. 402, Code of Ethics for the Rules and Procedures. Mr. Love said that he would avoid any conflicts of interests. Mr. Neal asked Ms. London to mail a copy of those sections to Mr. Love with his registration card. Mr. Kanopsic made a motion to approve Mr. Love’s application, and the motion was seconded by Mr. Trammell. All Board members voted in favor of the motion with aye.

VI. Agenda Item VI Status of Complaints

Julie Chavis, Assistant Attorney General, reported on updates to the old complaints.

OLD COMPLAINTS

1. Williams –Ms. Chavis said she had sent a letter to Mr. Williams and gave him until the end of January to resolve his outstanding complaints.
2. Mr. Kanopsic made a motion to table the remaining old complaints, Mr. Neal seconded and all Board members voted in favor of the motion with aye.

NEW COMPLAINTS

1. Washburn vs Hoffman, HI-1500 - Ms. Chavis said Ms. London should send a letter, along with a copy of the complaint, to Mr. Hoffman informing him of the complaint against him and give him two weeks to respond.

VII. Agenda Item VII Continuing Education/Pre-Registration Courses

VIII. Agenda Item VIII New Business

1. Board members voted to continue reimbursements for Board-related travel and lodging expenses incurred in 2017. Mr. Kanopsic made a motion to reimburse Board members in 2017, Ms. Payne-Nesuda seconded and all Board members voted in favor of the motion with aye.
2. AETN –Mr. Pace told Board members about the advertising contract ending soon and Mr. Downum mentioned that the Board had voted in the December meeting to not renew the contract. Mr. Pace asked for any suggestions about other forms of advertising and there were none.
3. Frank Yakopec -Mr. Pace mentioned the email that was sent by Mr. Yakopec concerning his inability to get a background check from the state of California. Mr. Yakopec has previously worked for the federal government and wanted to know if a copy of his federal background check would be a sufficient replacement for the state. He said he has completed all the other requirements needed to apply to be a home inspector in Arkansas and the California background check was stopping his progress. Ms. Chavis said a federal background check should be sufficient since they are more thorough in their checks than state governments. Mr. Neal made a motion to waive the state background check requirements for Mr. Yakopec and accept the federal background check when it is provided to the Board. Mr. Downum seconded and all Board members voted in favor of the motion with aye.

IX. Agenda Item IX Old Business

1. Board members reviewed nine (9) late registration renewals -Mr. Neal made a motion to approve all of the late renewals, except Michael J. Smith. Mr. Kanopsic seconded and all Board members voted in favor of the motion with aye. Mr. Trammell made a motion to approve Mr. Smith’s renewal pending receipt of his CE certificate. Mr. Downum seconded and all Board members voted in favor of the motion with aye.
2. Mr. Trammell reminded Board members about their responsibility to complete a Statement of Financial Responsibility and turn it in to the Secretary of State’s Office.

X. Agenda Item X Administrator’s Update to Board Members

XI. Agenda Item XI Schedule Next Meeting

1. The next Board meeting is scheduled for Wednesday, February 22, 2017 at 9:00 a.m. with the hearing scheduled by Ms. Chavis to immediately follow at 10:00 a.m.

XII. Agenda Item XII Adjournment

Mr. Kanopsic motioned to adjourn the meeting, Mr. Trammell seconded and all Board members voted in favor of the motion with aye. Mr. Pace adjourned the teleconference at 8:40 a.m.